

## Extension Education Committee Minutes

**Date of Meeting:** January 13, 2020

**Meeting called to order by:** Zastrow called the meeting to order at 8:30 a.m.

**Members Present:** Herbst, Kannard, Kelly, Roberts and Zastrow were present.

**Members Absent:** None

**County/Extension Staff Present:** Kara Loyd, 4-H Coordinator; Kim Buchholz, Administrative Specialist; LaVern Georgson, Agriculture; Michelle Scarpace, Natural Resources.

**Others Present:** None

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

**Public Comment:** None

**Roll Call (establish a quorum):** Quorum present.

**Approval of Agenda for Possible Rearrangement:** Motion by Kelly, seconded by Herbst, to approve the agenda as printed. Motion approved.

**Approval of November 11, 2019 Meeting Minutes:** Motion by Kelly, seconded by Herbst, to approve the December 9, 2019 meeting minutes. Motion approved.

**Communications:** None

**Review of 2019 Departmental Budget:** Buchholz stated that 2019 is closing out and moving into 2020 budget year. It was discovered that some monies should have been carried forward into the 2019 budget and were not. Finance is aware of the issue. At this time, the 2019 budget looks like it should be fine. The committee asked Buchholz to provide a copy of the final 2019 budget to the next meeting.

### **Discussion of Monthly Educator Reports: (Written reports attached.)**

- LaVern Georgson provided an oral report from his written report for the committee. Questions were asked at the end about agriculture and if the solar farms would improve the situation in Jefferson County. Discussion occurred.
- Kara Loyd provided an oral report from her written report. The 4-H year is in full swing. Many projects are starting up for the year. 4-H Club officer training was held; evaluations were positive. Jefferson County will participate in an Open Enrollment camp for 2020. In 2021, Jefferson and Grant Counties will be joining together to offer a 4-H Camp. Kara continues with training adult leaders through Volunteer in Preparation sessions as well as meeting with new project leadership. Kara's current focus is on the countywide Cloverbud project and Horse & Pony project reorganization. Youth Government Day was set for April 1.
- Michelle Scarpace provided an oral report from her written report. She has been doing extensive work in Dodge County with their Alliance for Healthy Soil & Water. She has also been working with the farmers of the Upper Sugar River in Dane County in the absence of the Dane County Agriculture Educator. Michelle is working with multiple groups on upcoming workshops.
- Steve Chmielewski's written report was provided in the agenda packet for the committee members to review. Georgson asked the committee to reach out to Steve by phone or email with any questions.
- Georgson noted to the committee that Wen was absent due to vacation.

**Next Scheduled Meetings:** February 10 and March 9, 2020. Kelly asked the committee to have the combining of the Land Conservation and Extension committees on the February agenda.

**Adjourn** – Motion by Kannard, seconded by Herbst, to adjourn at 9:30 a.m. Motion approved.

Minutes recorded by Kim Buchholz, Administrative Specialist